CENTER ART LLC. JOB DESCRIPTION

# **JOB TITLE:** Custodian / Groundskeeper

Center Art LLC, managed by the Space Needle LLC, is partnering with Chihuly Studio to operate the Chihuly Garden and Glass Exhibition on the Seattle Center grounds next to the Space Needle.

### **GENERAL POSITION SUMMARY:**

The Custodian / Groundskeeper supports Center Art's organization mission, vision and values by maintaining a high standard of cleanliness for the facility in accordance with established standards of good housekeeping. The duties include, but are not limited to, general custodial functions including sanitization, cleaning restrooms, trash removal, dusting, floor care, window cleaning, and stocking of supplies. They follow best practices for the operating of custodial equipment and comply with set environmental standards ensuring a safe, clean environment for our Team Members and Guests.

Additionally, this position aids in the maintenance of the grounds surrounding valuable glass artwork in order to exceed our Guests' expectations and maintain a strong exterior image and brand alignment.

#### **PRIMARY FUNCTIONS:**

## We Create our Future. Today

- Promote a clean, positive, courteous, and professional attitude and appearance to all Chihuly Garden and Glass Exhibition Team Members and Guests.
- Work requires knowledge of standard methods, materials, procedures, tools, and equipment associated with custodial and grounds keeping work.
- Always remain respectful and courteous.

## Own It

- Be a safety officer: see something, say something. It's the responsibility of every Team Member- own it. Ensure social distancing policies are followed with Team Members and Guests.
- Work to sanitize all touch points, following the company policies and procedures.
- Maintain clean restrooms.
- Care for flooring: vacuum carpeting, mop, buff, polish, strip, and finish flooring.
- Wash windows, dust fixtures and furniture, trash removal.
- Follow policy and procedure for deep cleaning and sanitizing before and after business hours.
- Maintain clean pathways in garden and external facility perimeter.
- Deadheading, watering, and weeding in the garden beds.

• Reports any issues and discrepancies in daily operations along with a high focus on the integrity of the artwork in and around the Garden and Grounds of the Exhibition.

#### **Take Care**

- Ensure cleanliness and sanitation policies are followed to create a safe, inviting space for Team Members and Guests.
- Take steps to ensure proper social distancing between Team Members and Guests.
- Incorporate and support initiatives that improve overall health and wellness.

# Be Open, Help People Grow

- Assist in the ongoing training of fellow Team Members in the operation in the facilities department.
- Work successfully with both a diverse Team and Guests.

# Work Smarter, Not Harder; Life is too Short

- Be intentional in understanding the process, procedures, and systems. Continuously look for opportunities to improve efficiencies, incorporate and share key learnings.
- Focus on solutions, not on frustrations.

# **Big Legacy, Small Footprint**

- Do your part to minimize and reduce waste, conserve resources, operate efficiently, and protect air and water quality.
- Participate in community outreach opportunities.
- Lead by example and assist Guests and Team Members in responsible practices.

## We Innovate, Be Iconic

- Sound judgment is required in interpreting various conditions and applying guidelines while choosing the proper method to meet the standard of care.
- Maintain working knowledge of all Chihuly Garden and Glass Exhibition policies and procedures.
- Provide information about all areas of the Chihuly Garden and Glass Exhibition, other attractions, Seattle and the surrounding area.
- Any other responsibilities defined by management.

# **EDUCATION, EXPERIENCE AND SKILLS REQUIRED:**

- Must be able to work a flexible schedule.
- Knowledge of custodial equipment and operations preferred.
- Must be able to work on ladders and/or elevated surfaces.
- Must be able to read, write, and speak English.
- Team player attitude.
- Ability to react quickly and correctly in a fast-paced environment.
- Comfortable working with a diverse population.

- Comfortable following company social distancing and PPE requirements (including wearing a mask for entire shift) with or without reasonable accommodations.
- Comfortable participating in wellness checks including Covid19 testing, and temperature checks during the pandemic.
- Ability to lift 50 pounds; ability to see near, far, and adjust focus; able to work with arms extended overhead; able to stand, bend, squat, kneel and sit for extended lengths of time.